

Ref: 01/TB-PVI

Ha Noi, Feb 29<sup>th</sup>, 2024**NOTICE**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2024 OF PVI HOLDINGS**

PVI Holdings' Board of Directors (BOD) respectfully informs our valued shareholders to attend the Annual General Meeting of Shareholders ("the AGMS") in 2024 as follows:

1. Time: **14:00 p.m – 17:00 p.m, Thursday, March 21<sup>st</sup>, 2024.**
2. Venue: 20<sup>th</sup> Floor, PVI Tower, No.1 Pham Van Bach Street, Cau Giay District, Ha Noi.
3. Attendance eligibility: All shareholders who own PVI's shares according to shareholders list with record date being Feb 26<sup>th</sup>, 2024 and authorized persons for attending the GMS
4. Contents of the Meeting:
  - 4.1. Report on business result in 2023 and Business Plan in 2024.
  - 4.2. Report on activities of the BOD in 2023; Direction of the BOD in 2024.
  - 4.3. Proposal for approving 2023 Audited Financial Statements.
  - 4.4. Proposal on Profit Distribution Plan in 2023 and Profit Distribution Plan in 2024.
  - 4.5. Proposal for the Payment of Remuneration in 2023 and the estimated Remuneration in 2024 of the Board of Directors and the Supervisory Board
  - 4.6. Report on supervising the business operations of PVI in 2023 of the Supervisory Board.
  - 4.7. Proposal on selecting the independent audit firm providing audit services for financial statements of PVI and subsidiaries in 2024.
  - 4.8. Proposal on personnel works and other contents under the authority of the General Meeting of Shareholders (if any).
5. Confirmation of attendance: For the AGMS to be well convened, please confirm your participation or authorized other persons to attend the meeting (by attached Power of Attorney form) and send to PVI by post or facsimile no later than **16.30 p.m, March 20<sup>th</sup>, 2024.**
6. Shareholders (or authorized representative to attend the meeting) participating in the meeting must provide the documents as follows:
  - Invitation letter;
  - ID card or passport;
  - Proxy statement (in case of proxy).
7. Documents related to the AGMS, forms of confirmation/authorization are posted on the website of PVI at the address: <http://www.pviholdings.com.vn>, or shareholders can access documents via QR Code as follows:



8. For more information, please contact:

**PVI Holdings**

Corporate Governance Division

26th Floor, PVI Tower, No.1 Pham Van Bach Street, Cau Giay District, Ha Noi.

Tel: (84 - 24) 37342299 – 26603/26626 Fax: (84 - 24) 37342929

Email: [dungnd2@pvi.com.vn](mailto:dungnd2@pvi.com.vn) / [yendh@pvi.com.vn](mailto:yendh@pvi.com.vn)

This notice shall be fully honored as Invitation Letter. All accommodation, travel and other expenses when attending the meeting shall be borne by you.

Respectfully announce./.

**Recipients:**

- As above;
- BOD;
- CEO (for implementation);
- Head of SB (for acknowledgement);
- Archive at Clerical, CG Division, 2

ON BEHALF OF BOARD OF DIRECTORS  
CHAIRMAN



*[Handwritten signature]*

Jens Holger Wohlthat

